

In 2014, the Supreme Court recognised the right of trans persons to self-identify their gender. Between 2014 and 2019, different states followed different processes to legally change community members' name and gender in ID cards, documents and certificates. After the central government passed the Transgender Persons (Protection of Rights) Act, 2019, all applications for self-affirming one's name and gender must follow a 2-step procedure -

STEP 1 Online or in-person application to the District Magistrate through which you can change your name, but gender will be preset as "transgender"

STEP 2 Revision of your Transgender ID card after medical intervention to change your gender to either "Male" or "Female".

You can apply for a Transgender ID card online via the official Government portal -

<http://transgender.dosje.gov.in/>

Along with the form, you need to submit the following documents in JPEG or PDF format (size limited to 150kb for each document):

1. An affidavit (Name & Gender change): The affidavit needs to be printed on non-judicial / e-stamp paper of Rs. 20/- and notarized.

2. A recent Colour Photograph.

3. ID Proof: Aadhaar, Voter ID, DL, Ration Card, Passport, etc. (You can upload multiple documents as listed in the Rules)

4. Signature: You can change your signature to reflect your self-affirmed name

Note: People who have changed their name and gender before January 2020 do not need to go through any of these processes again. You will still be eligible for protections and benefits.

HOMEPAGE

- Home page of the website - <http://transgender.dosje.gov.in/>

LOGIN

- First, you need to register and create a new account by clicking on the Registration tab
- For creating a new account, you need an e-mail ID and a 10 digit mobile phone number
- Enter your contact details, select your state and district as per your current address
- Enter the CAPTCHA text and click on REGISTER.
- You will receive an auto-generated e-mail and an SMS.
- You need to login with the credentials that were sent via e-mail (i.e., Username/Email ID and Password) in the same portal. Enter the CAPTCHA text and click on SIGN IN.
- Please remember your username and password.

DASHBOARD

- After logging in to your account, the dashboard (main page) will be visible.
- You have to select "Apply for TG Certificate/CARD" (1st tab).

NEW APPLICATION PROCESS

- Select "New Application" in Transgender Certificate/ID Card Option
- Click on 'Category' and select 'Transgender certificate & Identity card'
- Now select your state and district as per your current address
- Enter Chosen/Given name correctly
- Select the gender assigned at birth and gender requested in application
- Enter other details (Date of Birth, Annual Income, Educational qualification, Parent/Guardian name, Aadhar card number)
- Upload Govt ID proof (Aadhar, Passport, Voter ID, etc)
- And finally residential details (current address and permanent address)
- Now you have to click on 'Save & Next' and you will be redirected to the upload section
- Upload an affidavit (Name & Gender change) as per Transgender Persons Rules 2020
- Upload Passport size photo & Signature/Thumb impression

DECLARATION

- Once you click on '**Declare**' (to verify the details you have entered), you have to click on "Final Submit".

The application process is complete and you have to wait for 30 days to receive TG Certificate & ID-Card.

STATUS OF APPLICATION

- Status of application can be check by logging in to the portal and clicking on "Application Status".
- Once the Transgender Certificate & ID are uploaded, you can download the certificate from the same tab. No hard copy will be issued.
- You can check status regarding any correction/ modification/ rejected/pending acceptance.

REVISED TRANSGENDER CERTIFICATE & ID CARD

After getting the Transgender ID card & certificate (STEP 1) you have the option to revise your gender to male or female.

- Follow the previous steps to login to your account
- Select "New Application" in Transgender Certificate/ID Card Option
- Click on 'Category' and select 'Revised Transgender certificate & identify card'
- Select your state and district as per your current address
- Enter your Chosen/Given name correctly and select preferred name to be printed on the certificate
- Select the gender assigned at birth (Male/Female) and gender requested in application (Male/Female)
- Enter other details (Date of Birth, Annual Income, Educational qualification, Parent/Guardian name, Aadhar card number)
- Upload Govt ID proof (Aadhar, Passport, Voter ID, etc) Finally, add residential details (current address and permanent address)
- Now click on 'Save & Next' and you will be redirected to the uploading section
- Here they will ask if you have undergone any medical intervention to affirm your gender. Specify what kind of procedure you have done (HRT, Gender affirming surgery, counselling, etc.)

Upload the following documents:-

1. Affidavit - You can use the same affidavit you used for STEP 1
2. Documents related to medical intervention, Gender affirming surgery certificate, or Gender Dysphoria certificate
3. Enter the name of issuing authority and issued date (Hospital name and the name of the department)
3. Transgender certificate issued after STEP 1
You have to enter Hospital/Centre/Clinic details (Name & Address)
4. Passport size photo & Signature
5. After this click on 'Save & Next'

Once you click on '**declare**' (to verify the details you have entered), you should click on "**Final Submit**"

The application process is over and you have to wait for the next 30 days to receive a Revised TG Certificate & ID-Card. You can download the Certificate from 'Application Status' as no hard copy will be issued.

If you have any technical/general queries please contact the following ;

GENERAL
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TECHNICAL
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10:00 AM to 17:00 PM
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Transgender Certificate & ID Card Online Portal Application Process

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